

**YWCA of Richmond
Internship Position Description**

Job Title: Clinician; Domestic and Sexual Violence (Richmond City)
Department/Program: Domestic and Sexual Violence Services
Reports To: Clinician
Prepared By: Clinical Team Lead
Prepared Date: May 5, 2014
Approved By: Director of Clinical Services

GENERAL PURPOSE OF INTERNSHIP

To provide theoretically-based counseling to survivors of domestic and sexual violence for community and residential clients.

REQUIREMENTS: Must be an MSW, second year clinical or Advanced Standing Placement (ASP) social work student or a Master's level student in a related human service field.

ESSENTIAL DUTIES AND RESPONSIBILITIES: include the following:

Duties may be modified based on individual student learning needs.

SPECIFIC TASKS:

- Complete intake assessments for individuals seeking community or residential services
- Provide individual or group counseling (caseload of 10-12 clients) to survivors of domestic and sexual violence
- Assist clients with setting goals, timelines, and monitoring progress continuously
- Network with other community agencies and service providers to connect clients to resources
- Complete all required daily, weekly and monthly clinical documentation
- Complete a learning plan and working contract with supervisor
- Write and submit weekly process recording and conference agenda to supervisor
- Participates in weekly individual supervision, clinical team supervision, residential meetings and any other meetings if appropriate and if student's schedule permits.
- Assists with the planning, implementation, and evaluation of at least (1) YWCA sponsored trainings
- Attends YWCA and other community trainings that would increase knowledge and skills in providing effective services
- Reads (3-5) Domestic and Sexual Violence Scholarly articles
- Required to sign up for at least (3) on-call Hospital Accompaniment shifts a month.