Job Title: Clinician; Domestic and Sexual Violence (Richmond City)
Department/Program: Domestic and Sexual Violence Services
Reports To: Clinician
Prepared By: Clinical Team Lead
Prepared Date: May 5, 2014
Approved By: Director of Clinical Services

GENERAL PURPOSE OF INTERNSHIP
To provide theoretically-based counseling to survivors of domestic and sexual violence for community and residential clients.

REQUIREMENTS: Must be an MSW, second year clinical or Advanced Standing Placement (ASP) social work student or a Master’s level student in a related human service field.

ESSENTIAL DUTIES AND RESPONSIBILITIES: include the following:
Duties may be modified based on individual student learning needs.

SPECIFIC TASKS:
• Complete intake assessments for individuals seeking community or residential services
• Provide individual or group counseling (caseload of 10-12 clients) to survivors of domestic and sexual violence
• Assist clients with setting goals, timelines, and monitoring progress continuously
• Network with other community agencies and service providers to connect clients to resources
• Complete all required daily, weekly and monthly clinical documentation
• Complete a learning plan and working contract with supervisor
• Write and submit weekly process recording and conference agenda to supervisor
• Participates in weekly individual supervision, clinical team supervision, residential meetings and any other meetings if appropriate and if student’s schedule permits.
• Assists with the planning, implementation, and evaluation of at least (1) YWCA sponsored trainings
• Attends YWCA and other community trainings that would increase knowledge and skills in providing effective services
• Reads (3-5) Domestic and Sexual Violence Scholarly articles
• Required to be on call (3) shifts a month for the Regional Hospital Accompaniment Response Team